



Higher Education and  
Training Awards Council  
Comhairle na nDámhachtainí  
Ardoideachais agus Oiliúna

## Invitation to a HETAC Workshop on External Examining

**Wednesday 30 April 2008**

at

**Griffith College Conference Center, Griffith College, Dublin**

HETAC will host a workshop on external examining for interested persons, particularly those responsible for dealing with external examiners such as Heads of Department and Heads of School as well as those responsible for institutional monitoring of external examiner reports. The event may also be of interest to both experienced and prospective external examiners.

The workshop will build on the outcomes of a HETAC seminar held in 2006 where participants identified issues around key external examiner themes. The 2008 workshop will explore a number of interesting and relevant perspectives:

- external examining lessons from the United Kingdom;
- international external examining processes; and
- Irish best practice case studies – including how institutions support external examiners.

The workshop will culminate in focus group discussions that will contribute to the development of a draft Code of Practice.

Applicants are advised to register no later than **12 April 2008** as demand may exceed the number of available places. There is a €100 registration fee.

Supporting documentation, including a map of the venue, will be distributed prior to the workshop.

The programme outlined below is provisional and subject to change. Please consult HETAC's website for the most up to date information.

### **Provisional programme:**

10.30 to 11.00	Arrival, registration and networking
<b>11.00</b> to 11.02	Welcome address <i>Séamus Purséil, Chief Executive of HETAC</i>
11:02 to 11:15	Context and workshop objectives <i>Dr Joseph Ryan, Chairman of Working Group on External Examining</i>
11.15 to 12.00	External examining: lessons from the United Kingdom <i>Andrew Hannan, Professor of Education at the University of Plymouth</i> <i>Harold Silver, Visiting Professor of Higher Education at the University of Plymouth and Visiting Research Professor at the Open University.</i>
12.00 to 12.15	External examining: an international perspective
12:15 to 13:00	Case-study examples of Irish effective practice
13.00 to 13.45	Lunch
13:45 to 14:00	Presentation and analysis of possible approaches to the drafting of the Code
14:00 to 16.00	Break-out focus-group discussion on a draft Irish Code of Practice
16.00 to 16.15	Summary and final address by chairman
<b>16.15</b>	Close